How to access the new Enrollment and Attrition Dashboard

Log in to DASL

1. In the top navigation bar float over reports and click on "Dashboards;"
   a. You will not see this link if your school is not a member of NAIS.

2. Click on the "DASL ENROLLMENT AND ATTRITION" dashboard, shown on the landing page for this tool.
   a. DASL opens the dashboard and displays a series of charts that include your school's data and the data from comparison groups.
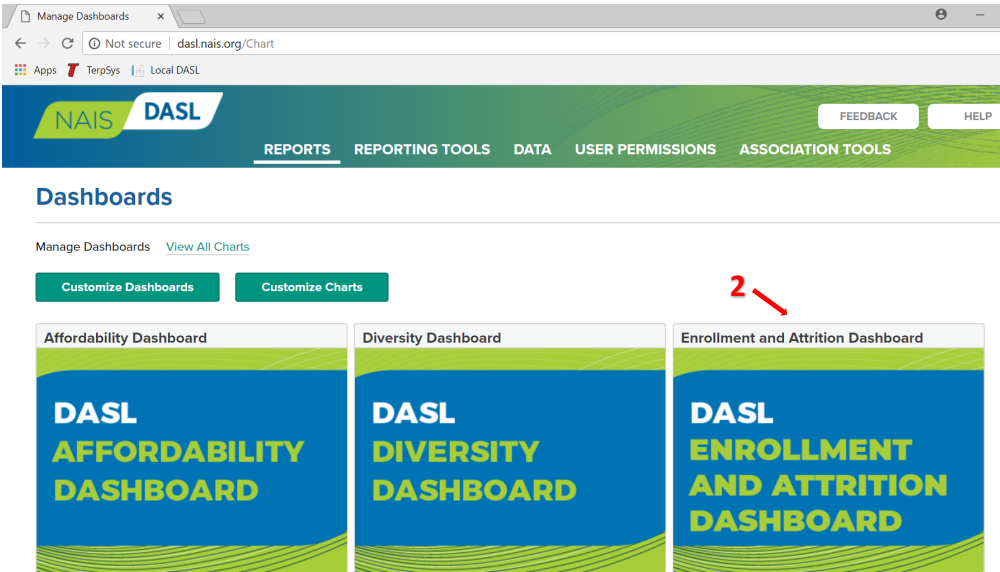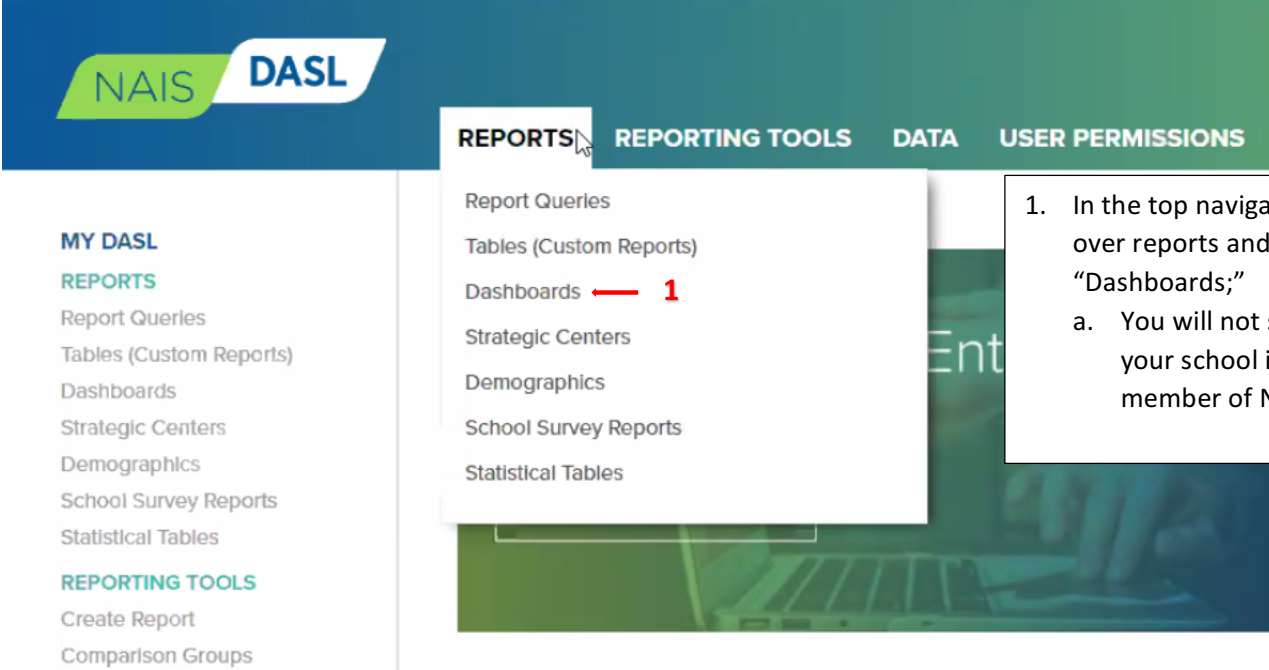
Dashboards

Manage Dashboards   View All Charts
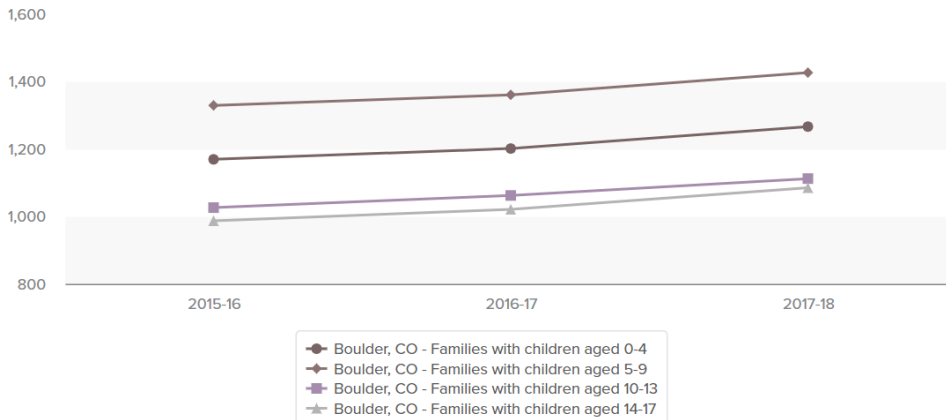
Enrollment and Attrition Dashboard

5

6

| Customize Dashboards | Customize Charts | Export to Powerpoint |

Population of Families with School Age Children

Family Income: [$150,000 to $199,999 ▼] ← **3**

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- Boulder, CO - Families with children aged 0-4
- Boulder, CO - Families with children aged 5-9
- Boulder, CO - Families with children aged 10-13
- Boulder, CO - Families with children aged 14-17

All Charts *(Affects all charts)*

Comparison Groups *(Some charts will only display your first comparison group)*

1. [Assoc-AISGW ▼]
2. [None ▼]
3. [None ▼]

Years *(Some charts do not use multiple years; demographics data is available from 2010-11)*
Range: [2014-15 ▼] to [2016-17 ▼]
Single: [2016-17 ▼]

☐ Include 5-year data projections *(Some charts do not support data projections)*

Demographics *(Affects only charts containing demographic data)*

Use [CBSA ▼] data
in [Georgia ▼]
for [Atlanta-Sandy Springs-Roswell, GA ▼]

Ethnicity
[People of Color ▼]

Race/Ethnicity
[Persons of Color ▼]

School Type
[Day ▼]

Family Income
[$200,000 to $349,999 ▼]

Explanations
☐ Display detailed chart explanations

3. You can change some settings in the chart directly. Click on the drop-down to select a different income range in this example.

4. To get the image of a chart for a document or presentation, click the hamburger icon in the upper right-hand corner of the chart and select the format you'd like to use. Save the file to your hard drive.

5. Click "Customize Charts" to change other settings, such as the year(s) covered or the comparison group(s). See the next page for detailed instructions on how to use this feature.

6. Click "Export to PowerPoint" to download a fully formatted PowerPoint of your dashboard.

- When you click 5. "Customize Charts" this 'All Charts' window will open. Use the controls to change the settings for your charts.
  - Note: these will change across all charts, so you only have to do this once.
- When you are done, click "Save" and the system will return to the chart you were last viewing.